

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814



# ADULT & SENIOR CARE UPDATE

## April 2007

**COMMUNITY CARE LICENSING DIVISION ADULT & SENIOR CARE UPDATE**

This is our first Adult and Senior Care Update for 2007. It also marks the end of our fourteenth year keeping the residential care community informed about licensing programs and services. The Updates continue to be an important method for sharing information. We appreciate your support in sharing these Updates with members in your organization and others interested in adult and senior care issues.

**REGULATION PACKAGES**

The following regulation package for adult care facilities is currently in the process of being completed. If you have questions regarding the proposed regulations, please contact the Community Care Licensing Division (CCLD), Policy Development Bureau at (916) 324-4312. For copies of proposed regulations, please contact the Office of Regulation Development (ORD) at (916) 657-2586 or visit their website at [www.dss.cahwnet.gov/ord/default.htm](http://www.dss.cahwnet.gov/ord/default.htm). Please note that depending on the version of software that you are currently using, it might be necessary to press your control key to activate the hyperlinks found throughout this document.

**Category Consolidation for Adult Day Programs**

The Adult Day Programs (ADP) regulations became effective January 12, 2007, and are the result of Senate Bill 1982, Chapter 773, Statutes of 2002. All applicable regulations for these facilities are no longer split between two chapters and can be found in the California Code of Regulations (CCR), Title 22, Division 6, Chapter 3, titled "Adult Day Programs". A copy of the regulations can be obtained from the CDSS website at <http://www.dss.cahwnet.gov/getinfo/pdf/f070405rfinal.PDF>. Additionally, CCLD issued a letter to Adult Day Program providers on February 22, 2007, to provide information regarding the effective date of the regulations and specified licensing information. A

copy of the letter to the providers can be obtained from the CCLD website at <http://ccl.dss.cahwnet.gov/res/pdf/ADPregs.pdf>.

## **PUBLIC FILE REVIEWS**

Each regional office in CCLD maintains a facility file for each licensed facility. These public files contain licensee information, the facility's plan of operation, and the facility evaluation reports completed by licensing staff. This information may be helpful when trying to locate an appropriate place for a family member or friend. The files are available for public review, upon request, at the regional office that provides services to the county where the facility is located. To review these public files, please make an appointment with the appropriate regional office a few days in advance. This will allow licensing staff to ensure that the facility file is available for you to review. You may also obtain copies of public information in the file. To contact the appropriate local licensing office, click on the following link: [http://ccl.dss.cahwnet.gov/RegionalOf\\_1829.htm](http://ccl.dss.cahwnet.gov/RegionalOf_1829.htm).

## **LICENSED FACILITY DIRECTORIES**

Directories of facilities licensed by CCLD are available on our website. To search for licensed facilities, please go to the CCLD home page at <http://ccl.dss.cahwnet.gov/> and click on the "Search for a Facility" button in the menu on the lower left hand side. Select the type of facility you are searching for, and then narrow your results by county, city, zip code or area code. Then go to "Select a format for your results (On screen, Word, Excel or WordPerfect or Plain Text)." Finally, press "Search" and the information will be displayed for you to print. You may also obtain directories of licensed facilities from your local licensing regional office. Please note that certain facilities such as Small Family Child Care Homes and Foster Family Homes are not available to the public.

## **ANNUAL LICENSE FEE RENEWALS**

After initial licensure, annual license fee renewals are assessed by the Department on each anniversary of the effective date of a license. All license fee renewal notices are mailed out each year to every facility 120 days prior to their annual renewal date. This is intended to allow licensees ample time to submit their annual fee. If you do not receive your renewal notice or have questions about payment, please contact your Licensing Program Analyst. CCLD does not call licensees after renewal notices are mailed in order to remind licensees to submit their fees.

## **ADULT CARE PROGRAM STAFF CHANGES**

The Greater Bay Area Adult Care Licensing Office in Oakland is pleased to announce that Maria "Ria" Christie was promoted to the Licensing Program Manager position. Ria has worked for Community Care Licensing since 2000. She worked as a Licensing Program Analyst (LPA) in the Central California Senior Care Program Office located in San Bruno. In 2003, Ria transferred to the Adult Care Program in Oakland where she had the opportunity to experience the full gamut of challenges in her role as an LPA. Although it is true she will greatly miss the spontaneity, unpredictability, and challenges

of field work, she has expressed great enthusiasm in taking on this new role as Licensing Program Manager which will allow her to continue to develop additional skills in this new phase of her career. Congratulations Ria!

The Greater Bay Area Adult Care Licensing Office in Rohnert Park is also pleased to announce that Judith "Jude" Brown was promoted to the Licensing Program Manager position. Jude began state service working at the Sonoma Developmental Center with developmentally delayed children and adults in a residential setting. She then accepted a position at Napa State Hospital working with dual-diagnosed clients in a locked residential facility. Jude started working for Community Care Licensing in 1998 in the Children's Residential Program where she worked in the Rohnert Park, Sacramento, and Stockton offices. Jude brings a wealth of knowledge and experiences with both the mental health clients and the developmentally disabled consumers of the Adult Program. Congratulations Jude!

## **RESIDENTIAL CARE STATISTICS**

All of the statistics for licensed adult and senior care facilities are available online. When you visit the CCLD home page, click on the link on the left side of the page that is titled, "[Licensing Overview](#)." After clicking on "Licensing Overview," click on "Basic Statistics About Licensed Facilities." Then click on the first bullet that says, "Number of State Licensed Facilities, by County." Scroll to the end of the document for the statewide totals. Further breakouts by category and location are still available. Please direct your requests to Sarah Fernandes, Central Operations Branch, at (916) 327-2406. Directories can also be obtained from your local licensing office. Please see the attached lists for phone numbers and locations of [Adult](#) and [Senior](#) Care Program offices.

## **SUMMARY**

If you have questions about items included in this Update or suggestions for future topics, please contact Barbara Rooney, Chief of the Technical Assistance and Policy Branch at (916) 657-2346. Also, please visit our website at [www.cclld.ca.gov](http://www.cclld.ca.gov) to obtain copies of Updates, office locations, provider letters, regulations, or to learn more about licensing services.

Sincerely,

***(Original Signed By)***

JO FREDERICK

Deputy Director

Community Care Licensing Division

Enclosures